



Government of Vanuatu

Ministry of Lands and Natural Resources, (MoLNR)

Vanuatu Affordable and Resilient Settlements Project (VARs)

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Individual Selection of Consultant

Country:	Government of Vanuatu
Name of the Project:	Vanuatu Affordable and Resilient Settlements Project (VARs)
Consulting Service:	Project Officer - PMU Recovery
Individual/Firm:	Individual Consultant (CS-INDV)
Date of Publication	13 th April 2026
Deadline for submission:	27 th April 2026 at 1400 hours
Reference Number:	

1). BACKGROUND OF THE PROJECT

Following the December 17, 2024, earthquake, extensive damage occurred across Port Vila’s Central Business District (CBD), public infrastructure, and residential housing. In response, the Government of Vanuatu, supported by the World Bank through the Vanuatu Affordable and Resilient Settlements (VARs) Project, initiated recovery and reconstruction planning guided by the Port Vila CBD Vision and Concept Plan: *Earthquake Recovery and Rebuilding – 2035 and beyond*.

The Project Management Unit (PMU) for Recovery has been established under the Department of Urban Affairs and Planning (DUAP), Ministry of Internal Affairs (MoIA), to coordinate design review, planning submissions, and implementation oversight.

To support this effort, DUAP is now seeking a qualified and experienced Project Officer to work closely with the Project Manager Recovery and other PMU staff to facilitate and assist with overseeing and coordinating implementation of Port Vila recovery efforts, activities and initiatives under the MoIA’s mandate.

Specifically, the purpose of this consultancy is to assist and support the Project Manager Recovery in overseeing and coordinating the Port Vila CBD recovery efforts under MoIA’s jurisdiction. The Project Officer will work as part of the PMU Team and is expected to be proactive in undertaking required tasks and assisting in various supporting activities to facilitate the various requirements of the PMU.

2). OBJECTIVES OF THE ASSIGNMENT

The objective of the assignment is to assist the Project Manager Recovery with the deliverables of the following requirements:

- Overseeing and coordinating the implementation of recovery efforts under MoIA’s mandate.
- Managing and supervising activities funded under the World Bank and other donors to ensure compliance with respective agreements.
- Ensuring timely execution of government-funded recovery programs.

- Strengthening institutional capacity within MoIA and DUAP for long-term disaster resilience and urban planning.
- Coordinating with various ministries, government agencies, donor organizations, and stakeholders to align recovery priorities and resources.

3). QUALIFICATION, EXPERIENCE, AND SKILLS REQUIRED

Desirable Qualifications, Experience and skills required.

- University degree or post-secondary qualifications.
- Experience with World Bank or donor-funded projects.
- Experience working with Government, NGOs or private sector in Vanuatu.
- Knowledge of Bislama and experience engaging with government, private sector and donor stakeholders
- Strong analytical, drafting, and presentation skills.
- Competency in Microsoft office suite (Word, Excel, Access, etc.).
- Excellent general written and oral communication skills.
- Hold a Vanuatu valid driver's license.

4). REPORTING

The Project Officer will functionally report to the Project Manager Recovery, and work in close coordination with Director, DUAP, Ministry of Internal Affairs.

All reports and recommendations will be reviewed and endorsed by the PMU before submission to the World Bank.

5). DURATION OF ASSIGNMENT

This is a full-time consultancy contract for an initial period of 8 months. It is anticipated that the position will be extended beyond this initial 8-month period but is subject to funding confirmation. The contract may be extended thereafter, subject to satisfactory performance and budget availability.

The position will be subject to a probationary period of 3 months, with a performance review by the Project Manager provided to DUAP, MoIA and MoLNR to determine whether the Project Officer will continue to be engaged beyond the probationary period. Specifically, the Project Officer will be assessed on his/her performance against the scope of work and key responsibilities as outlined in Section 3 of this document.

6). SUBMISSION REQUIREMENTS

- The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers: *Procurement in Investment Project Financing for Goods, Works, Non-Consulting and Consulting Services, Fourth Edition, November 2020* ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- A Consultant will be selected in accordance with the Individual Consultant method set out in the World Bank Procurement Regulations.

- Interested applicants may obtain further information including a detailed Terms of Reference from the Ministry in person or by e-mail to the address given below during office hours from 8.00 a.m.– 5.00 p.m. Monday to Friday.
- Deadline: Expressions of interest - Cover Letter and CV must be delivered to the address below by hand, mail, courier or email on or before **27th April 2026 before 1400 Hours.**

7.1: Address:

The Vanuatu Affordable and Resilient Settlements Project (VARs)

Ministry of Lands and Natural Resources, (MoLNR)

George Pompidou Complex, Port Vila

Email Address: spo@vars.vu

Cc'd to: pm@vars.vu / cm@vars.vu / pmr@vars.vu

Terms of Reference (ToR)

Submit your application with the following as your subject: **Project Officer, Reference No. VU-MLNR-539672-CS-INDV**